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REGIONAL PROCUREMENT INITIATIVE®

A division of Hunter Councils Inc.

October 2013 Industry Partner Newsletter

2nd Edition



Message from the Manager

I would like to thank our valued suppliers for their collective support throughout the 2012/2013 financial year. It is our intention to maintain our position as your preferred intermediary to our member councils. Our continued success is a direct result of your support and my team and I look forward to creating additional opportunities to work with you over the coming months. Our website is undergoing a refresh and we hope that you may be able to spare a few moments of your time to have a look and perhaps even provide us some feedback. We will soon be implementing our Comments, Compliments and Complaints page on our website. This will enable our valued suppliers to have their say knowing that all comments will be sent direct from you to our CEO in the first instance. We have taken this step to give our suppliers the utmost confidence that whatever comments they submit via this page will be first seen by our CEO who in turn will forward same to the Manager Regional Procurement for action/resolution. Please don't hesitate to contact myself or a member of my team should you wish to discuss any aspect of our operations.



Did you know???

Sydney Harbour Bridge is the largest Bridge in the world, however it is not the longest in the world.

MONTH of OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

TENDERS CLOSING:

1st of October-

T251314RTC - for Supply and Delivery of SRC and FRC Concrete Pipes & Associated Products.

T261314RTC- for Supply and Delivery of General Hardware

8th of October-

T221314MNC - Supply and Delivery of Bulk Cationic Rapid Setting (CRS) Grade Bitumen Emulsion

T231314MNC - Supply and Delivery of Passenger, Truck and Earthmover Tyres.

T241314MNC - Supply and Delivery of Domestic Water Meters

15th of October

T371314NAMOI- Supply and Delivery of Bitumen Emulsion

22nd of October

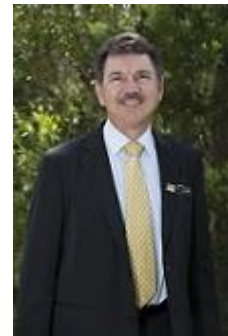
T101314HUN- Supply and Delivery of Ductile Iron

Tender Process Made Easy!

[Click here](#) to download a step by step guide to submitting a tender.

Team Contacts

New Business:



PETER SALAFIA

Manager

ROCS: MNC and RTC

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Cement Lined Pipe, Water and Sewer Fittings and Valves

T161314NEC- Delivery and Placement of Heavy Patching Services

For more information and other closing Tenders please visit

www.tenderlink.com/regionalprocurement

CRAIG WADE

Account Executive

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Quality Assurance

QMS Re-Certification for 3 years
Regional Procurement® was recently re-certified in *ISO9001:2008 Quality Management Systems* for another three years.

Regular audits on spend reports
As part of our annual Internal Audit program, we are currently conducting internal audits on the spend reports provided by suppliers.

We may contact you to request further details on the amount spent on goods or services during the applicable reporting period and would be grateful if you could spare a few minutes to provide the information required.

Supplier Performance Reviews
You may be aware Regional Procurement® contacts council officers six months before the end of each contract period to gain feedback on goods and services they have received from suppliers. This helps to determine whether contracts are rolled-over for an extended period, normally twelve months.

From January 2014, Regional Procurement® staff will also contact councils six months after the start of a



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Quality Assurance:



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Quality Assurance Officer

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contract, as per Clauses 7.2 and 7.3 of the Deed of Agreement. This will provide councils with an opportunity to raise any issues they believe the supplier needs to address early in the contract period.



ISO: 9001:2008
Certificate No: QEC27783

Enhancements to the Industry Partner Program

As part of our ongoing Quality Management process we are currently revising our Industry Partner program. The program will now comprise two levels:

Level 1 'Endorsed' Industry Partners

Endorsed Industry Partners are approved to supply goods/services up to and exceeding \$150,000 over a defined contract term. They are appointed as a result of a rigorous public tender process that includes checking the following:

- ASIC – trading status,
- Insurances are held– Public Liability, Worker's Compensation, Motor Vehicle (at a minimum),
- Appropriate feedback from references (x 3),
- Quality Assurance systems,
- Customer Service standards,
- WH&S, etc.

Support Services:



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Miffy and Safi- Best Friends

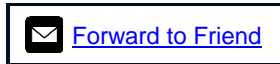
Level 2 Industry Partners

Level 2 Industry Partners are able to supply councils with goods /services not exceeding \$150,000 and will now be required to:

- Submit a *Letter of Agreement* Application Form,
- Summarise their goods/services that could be of benefit to member councils,
- Be listed as active on the ASIC website,
- Provide details on two referees, and
- Provide evidence of currently holding insurance for Public Liability, Worker's Compensation, Motor Vehicle (at a minimum).

Further details on the Industry Partner Program can be found [here](#)

Send us a photo of your cheeky one for the next Regional Procurement Newsletter. saraho@regpro.com.au



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