



SPECIFICATION

FOR

TENDER: - T211819NAMOI

SUPPLY AND DELIVERY

OF

HARDWARE & ASSOCIATED PRODUCTS



ISO 9001:2015
Lic: QEC27783

SPECIFICATION
SUPPLY AND DELIVERY OF HARDWARE & ASSOCIATED PRODUCTS
PANEL SOURCE TENDER

TENDER NUMBER: T211819NAMOI

“The statement of purposes set out in this specification is not intended to be an exhaustive list of the purposes required by this agreement”.

1. SCOPE

For the supply and delivery of hardware & associated products to nominated Member Councils. A sample range of products are listed in the Tender Price Schedules. Tenders are to be submitted for all of the listed items. Where a listed item cannot be supplied the tenderer must list an equivalent product stating Manufacturer and part number.

This tender will be of ‘Panel Source’ format for the period stated at Clause 2.3 in the Deed of Agreement. Participating councils reserve the right to do business with the tenderer/s that provides the best overall offer.

Tenderers are to submit their product catalogue/s in electronic format or have them accessible via the internet. Do not submit a hard copy of your catalogue with your tender submission. All products purchased from a tenderer shall be included in the Agreement.

Combined spend of the participating Councils is approximately \$550,000 term of the contract*

The following councils are involved in this tender:

• Tamworth Regional	• Liverpool Plains Shire
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**Regional Procurement gives no guarantees or assurances that this figure will be achieved or exceeded during the Term of this Contract*

2. UNIT PRICES

Tenderers must complete the Tender Price Schedule Excel Spreadsheet provided and submit this information to submit a conforming tender.

A hard copy is to be printed and submitted with the tender documents.

- 2.1 The Contract Unit Prices are inclusive of all the Service Providers’ costs and expenses of supplying the Goods and the Service Provider shall not be entitled to levy any additional fees or charges for supplying Goods to Member Councils.
- 2.2 All prices are to be shown as GST exclusive in the column provided.
- 2.3 The Tendered Unit Prices shall apply equally to each and every purchase order issued by a Participating Council.
- 2.4 Prices for all Categories are subject to rise & fall for the duration of the Contract Term in accordance with Clause 3.4 of the Deed of Agreement.

3. PRODUCT PERFORMANCE

- 3.1 All products supplied against the tender schedules shall be fit for the purpose intended.
- 3.2 The quality of the products shall be of the highest quality available. Substitution of generic brands must only be by negotiation of Council’s authorised officer before delivery takes place.

4. AUSTRALIAN STANDARDS

- 4.1 Where applicable the supplier shall warrant the products supplied under this tender will comply with the appropriate Australian Standards for those products.

5. DELIVERY CHARGES (where applicable)

- 5.1 All Goods supplied under this tender shall be delivered in accordance with the applicable rates as indicated in Tender Schedule – Guaranteed Delivery Times / Minimum Order Value.
 - 5.1.1 Stock items are to be delivered within 5 working days. The Service Provider shall meet this requirement wherever possible.
 - 5.2.1 Non-stock items are to be delivered within 5 - 10 working days. The Service Provider shall meet this requirement wherever possible.