

Industry Partners Newsletter - April 2016 Edition 14

Regional Procurement

A Division of Strategic Services Australia

Solving the Procurement Puzzle



Is time on your side?

If you love life, don't waste time, for time is what life is made up of. BRUCE LEE.

Electronic Tender Responses

Please remember that Regional Procurement now requires all tender responses to be uploaded via our TenderLink portal. The following link http://regionalprocurement.com.au/wp-content/uploads/2016/02/How-to-Respond-on-Tenderlink-to-an-ERFx-Notice-Submission.pdf available from our website will provide you with a step by step procedure on how to upload your tender responses. This document is being revised to make it even more user-friendly and will soon be available via the same link.

Regional Procurement appreciates that this process may appear challenging to some of our valued Industry Partners however we are here to work with you to make this process as straight forward as possible. At this stage we still request that a hard copy of the tender document plus a USB is to be placed in the tender box within 5 business days following the close of tenders.



Staffing update

We welcome back Sarah Hurley who has returned from maternity leave. Sarah will be in the office Tuesday and Thursday each week and will again take on responsibility for contract price variations amongst other important tasks. Sarah may be contacted on 4978 4046 or sarahh@regpro.com.au. Sarah is also working through a Certificate IV in Local Government with a view to achieving this goal by January next year.

I am pleased to say that Jasmine Collum who has been with Regional Procurement for over a year now has successfully completed a Certificate III in Business Administration. Well done Jasmine! We say farewell to Sabrina Smithson who, after 3 ½ years of service, has left Regional Procurement to take up the challenge of real estate sales and marketing. Thank you for your contribution to Regional Procurement over this time Sabrina and we wish you all the best that life can bring.

Due to the departure of Sabrina Smithson we have now determined that one of our phone numbers is surplus to demand. As such, 4978 4016 will be cancelled in the very near future. For your convenience please refer to the table below for current contact phone numbers:

Peter Salafia	Manager	02 4978 4044 / 0400 478 178
Craig Wade	Account Executive / 71()	02 4978 4038 / 0430 357 261
Mark Kentish	Account Executive	02 4978 4038 / 0430 807 085
	Advisor – Audit & Quality Management	02 4978 4039
Sarah Hurley	Support Services Coordinator	02 4978 4046
Jasmine Collum	Support Services Officer	02 4978 4010

We are here to serve our valued Industry Partners so please call us to assist you.

Peter Salafia

Manager

Regional Procurement

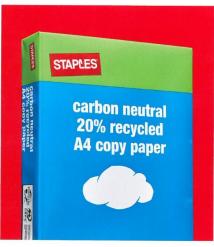
T: (02) 4978 4044

M: 0400 478 178

E: peters@regpro.com.au

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MAKE MORE HAPPEN



Just a friendly reminder to all our Industry Partners submitting for tenders, please remember to contact your nominated referees prior to this, as it is common for suppliers to include referees within their submission that may be on annual/long service leave or they no longer work for the company. If all referees are contacted prior to submission, this will eliminate the possibility of delaying the tender process as reference checks will be completed as planned.

Thank you!



Interested in what's currently out in the market? Visit our <u>Tenderlink Portal</u> to view all advertised tenders.



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As a Memeber of Regional Procurement, we would love to keep you informed of the work we are currently undertaking.

Our mailing address is:
59 Bonville Avenue
PO Box 3137
Thornton, New South Wales 2322
Australia

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